

SUSMITA BOSE

CAREER SYNOPSIS

Seasoned Assistant Professor of Law. Acquiring extensive knowledge of legal subjects, allied subjects and languages; skilled and detail-oriented individual having experience in legal drafting, review and litigation with interest in research and academics aiming to amalgamate these experiences and skills learned through educational knowledge and profession to transform these skills into competence goals. Participates in continued learning through conferences and research. Actively works to connect students to their material to transform lives.

EDUCATION

Qualified 24 th West Bengal State Eligibility Test (SET)	N/A	2023
AMITY UNIVERSITY KOLKATA Master of Laws, Business Laws (LLM.BL.)	75%	07.2019-08.2020
Qualified All India Bar Examination 13 th	N/A	15.03.2019
SOUTH CALCUTTA LAW COLLEGE (UNIVERSITY OF CALCUTTA) Bachelor of Laws (BA.LLB.)	65.6%	06.2013-08.2018
B.D.M. INTERNATIONAL SCHOOL (CBSE) Class- XII	82%	2013
B.D.M. INTERNATIONAL SCHOOL (CBSE) Class- X	77.9%	2011

CORE COMPETENCIES

- Analytical
- Collaborative
- Negotiation
- Team work
- Leadership
- Researching
- Adaptability
- Management
- Networking
- Organizational
- Critical thinking
- Planned approach
- Detail oriented
- Public speaking
- Decision making
- Structuring

RESEARCH AND PUBLICATION

- Golden Norma <https://www.legalserviceindia.com/legal/article-4699-golden-norma.html>
- A Study on Blue Collar Crimes <https://www.legalserviceindia.com/legal/article-10555-a-study-on-blue-collar-crimes.html>
- Initiatives to combat climate change: A study with reference to public companies in India.

PROFESSIONAL EXPERIENCE

LJD Law College, University of Calcutta

Kolkata, West Bengal

Role- Assistant Professor of Law

May 2023-Present

- Deliver lectures on subjects – Constitution Law, Interpretation of Statutes, Legal Method, Taxation Law, Personal Laws to the odd and even semesters as per the university course structure.
- Prepare curriculum, reading materials, examination questions and answers, debates, using classroom management system and lecture power point presentations, held viva on assignments with adherence to strict institutional policies and upheld guidelines for academic integrity.
- Regularly interact with students; facilitate classroom discussions on analysis, rhetoric, critical theory structure and style and diagnose student's issues in understanding.
- Mentored students for effective learning and career preparedness and dedicated weekly office hours to work with struggling students one-on-one offering feedback and increase GPAs.

High Courts and District Courts

Kolkata, West Bengal

Role-Advocate and Legal Advisor

January 2019- January, 2023

- Practise suits relating to civil laws, land disputes, commercial contracts and real estate client handling, negotiation, advisory and conducting legal research, document review and litigation along with paralegal tasks.
- Prepared drafting related to various Real Estate matters including Deed of Conveyances, Agreement of Sale, Sale Certificate, Legal advises on Tripartite Agreement, Gift Deed, Memorandum of Understandings, Deed of Mortgage, Deed of Declaration, Partition Deed, Development Agreements, Power of Attorneys, Legal Opinion, Tenancy Agreement, Deed of Indemnity and various transfer documents and duly executed and registered the documents in various jurisdictions in Registrar of Assurances, Kolkata and other jurisdictions within West Bengal. Conducted various documents review and well versed with various principles of Real Estate Conveyancing.
- Pioneered skills and updated knowledge and technology support and usages of legal software and databases such as LexisNexis, SCC, Manuptra, Indian Kanoon and predominant use of MS Office, Excel and PowerPoint Outlook, and PDF and technology aligned approach.

High Court of Calcutta

Kolkata, West Bengal

Role-Junior Legal Assistant

January 2014- December 2018

- Drafted petitions and documents of commercial contracts, deeds, memorandums, agreements and conducted legal research and case analysis on property disputes, matrimonial suits.
- Provided support in legal proceedings and kept track on actions, validate case status drawing nexus to cases references for errorless outcomes.
- Assisted in Arbitration and conciliation matters and prepare reports and award letters.

Punjab National Bank

Kolkata, West Bengal

Role-Legal Intern

July 2017-August 2017

- Conducted case study on Non-Performing Assets and Insolvency and Bankruptcy Code.
- Acquired knowledge and highlighted problem solving capabilities in presentation of banking suits and financial crimes in matters of SARFESI Act and Insolvency and Bankruptcy Code
- Researched and reviewed precedents and databases for valuable legal contributions and monitored NPA records and accounts with the collection team for fast recovery and maintaining structure.

Fox and Mandal Solicitor Firm

Kolkata, West Bengal

Role-Legal Intern

April 2017-May 2017

- Multitasked with strong legal acumen to salvage review and analysis of projects based on regulatory compliance and possessed due interest in corporate and allied domain.
- Became well conversant with Banking and Financial Laws, Contract Laws company procedures, and drafts of agreements, memorandums, agendas, notices and minutes of the company meetings and commercial contracts.

PERSONAL INTERESTS

- Research and publication
- Painting

- Linguaphile
- Skill development courses

- Listening to Music
- Health and fitness

